



General information on visa requirements (Schengen-Visa)

(February 2020)

Ethiopian citizens require a visa to enter Germany or the Schengen-area*. Please take note of the following general information in this regard:

- Visa applications can only be accepted if an appointment to lodge the application has been booked. Appointments can be booked via the online system as explained on the Embassy's website. **Application forms as well as the booking of appointments are available free of charge!**
- Visa applications can be lodged at the earliest 6 months before the intended travel date.
- The visa application shall be submitted 15 calendar days before the start of the intended visit. As this is an automated process the Embassy has no influence on the length of this period.
- Visa applications have to be lodged by the **applicant in person** at the visa section of the Embassy in Addis Ababa. During the application, **fingerprints** of all ten fingers will be taken and stored. Applying in person can be enacted if the applicant was fingerprinted during an earlier application for a visa and if that application was lodged no longer than 59 months previously. The decision is made solely by the Embassy.
- Fingerprints will not be taken of children younger than twelve years of age, of applicants who are physically unable to be fingerprinted, of heads of states and heads of governments as well as members of national governments including their accompanying spouses and members of their official delegation if these have been invited by governments of member states or by international organizations for official occasions as well as monarchs and other high-ranking members of a royal family, if they have been invited by governments of member states or international organizations for official occasions.
- **Visa fees** for a Schengen-visa amount to 80,- EUR, payable in ETB in cash at the prevailing exchange rate of the Embassy at the time of application. Applications of children younger than six years of age are free. For children between six and twelve years of age, a visa fee of 40,- EUR is levied. Fees are not refunded in case of refusal.
You will receive a receipt for every payment.
- The original as well as one copy of all the required documents are necessary. Documents that are not presented either in German, English or French have to be supplied

* Schengen-area: Austria - Belgium - Czech Republic - Denmark - Estonia - Finland - France - Germany - Greece - Hungary - Iceland - Italy - Latvia - Liechtenstein - Lithuania - Luxembourg - Malta - The Netherlands - Norway - Poland - Portugal - Sweden - Switzerland - Slovakia - Slovenia - Spain

together with a translation into German or English by an acknowledged translator plus one copy of the translation.

- Invalid applications and incompletely filled-in application forms will not be accepted for processing
- After consulting by the embassy staff it is upon the applicant's decision if the applications with incomplete documentation will be accepted for processing. A refusal of the application is likely.
- Depending on the reason for your travels, you will require **a different visa**. Hence, different documentation is required. A list of documents to be provided can be found on the information sheets for the different types of visas.
- Applications which contain **false** information or which are accompanied by **forged** documents will be refused. Forged documents will be handed over to the relevant Ethiopian authorities for criminal prosecution.
- Citizens of third countries who require a visa for the Schengen-area and who reside in Ethiopia legally have to prove their residence status by providing their resident's permit (or ID-card).
- Information on the reasons for a refusal can only be communicated to the applicant, or a person who the applicant has given a written power of attorney to.
- Information on visa requirements is only allowed to be given by staff at the visa section of the Embassy and can also be found on the Embassy's webpage. There is no charge for information. Please do not trust any person outside the Embassy who claims to be able to give you visa information or who wants to sell you a visa!
- Schengen-visa applications for citizens with **abode in Djibouti** are processed by the French Consulate General in Djibouti. (Boulevard du Maréchal Lyautey, P.B. 75, Phone: +253 352503, Fax: +253 350007, www.ambafrance-dj.org)

The address of the Embassy is as follows:

Yeka Kifle Ketema (Khebena) – Kebele 06, Addis Ababa

Postal address: German Embassy, PO Box 660, Addis Ababa.

Information via phone: +251-11-1235162

www.addis-abeba.diplo.de